

**Attention: January 17, 2025**

**BC Liquor Control Board  
City of Kelowna**

Dear Sir or Madam,

**Re: Notice of Relocation and Request for Relocation of Primary Liquor License**

On behalf of the Royal Canadian Legion Kelowna Branch, I am writing to formally notify you of our intent to relocate our operations and request the relocation of our primary liquor license to our new premises located at 908 Wilson Avenue, Kelowna, BC.

This relocation was necessitated by structural concerns at our previous location at 1380 Bertram Street. Our new premises, situated approximately 450 meters from the former site, remains in the downtown core and offers enhanced amenities, including improved parking facilities, which have been a long-standing priority for our members and guests.

The new Wilson Avenue location will serve as the central hub for our community engagement and licensed operations, supporting our mission to honor and assist veterans and their families. We are pleased to inform you that full food service will continue to be offered at the new location, and we will maintain the patio area as part of our licensed space. Additionally, we will continue with the family food service endorsement to ensure we remain a family-friendly venue. Furthermore, there will be no changes to our hours of operation.

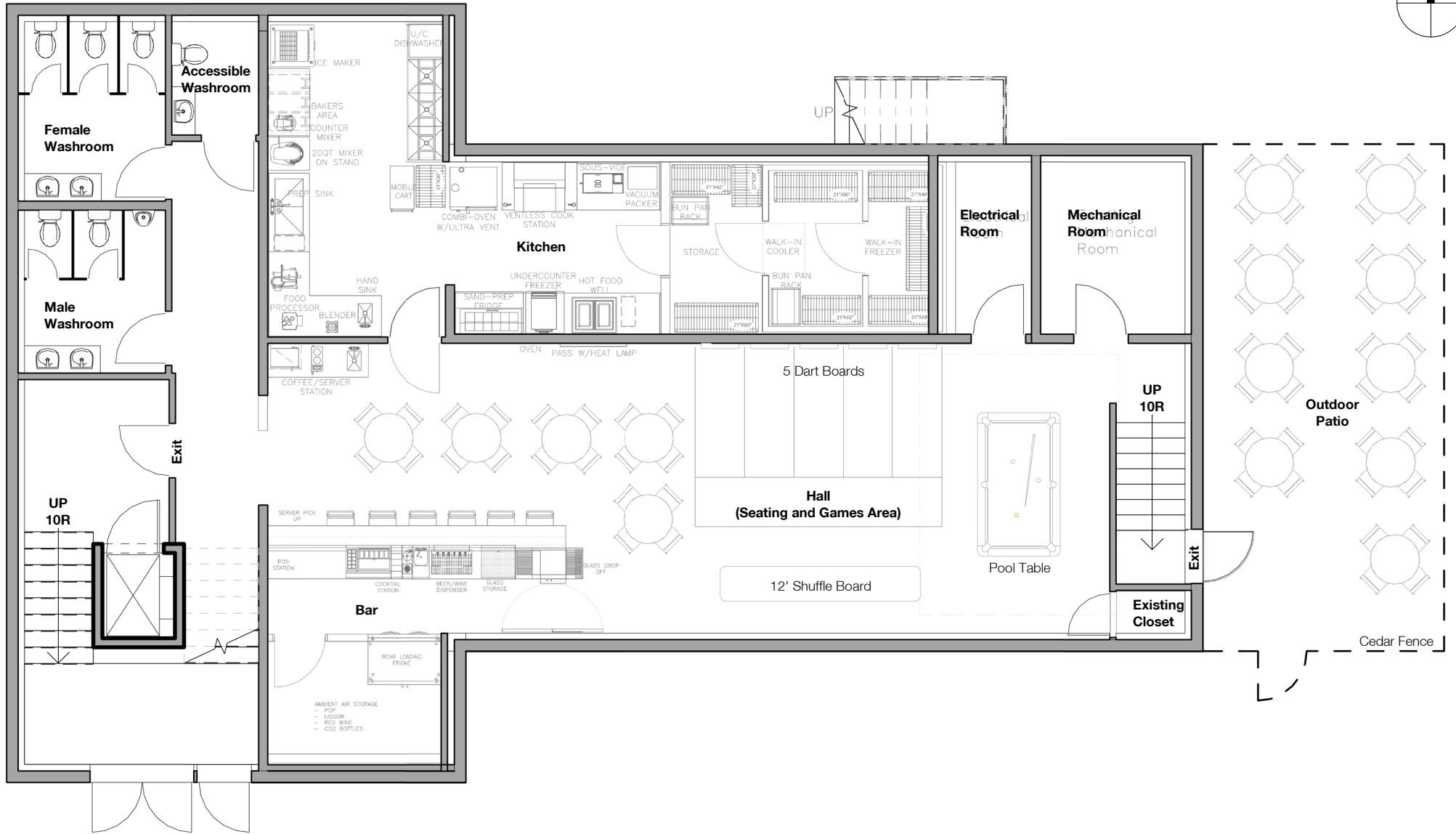
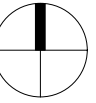
The licensed areas at the new Wilson location will include the main floor, basement floor, and patio, with an occupancy load of 213 people in these areas. This is a reduction from the total 273-person occupancy listed on the plans, due to the exclusion of the second-floor offices and meeting rooms from the licensed area. We remain fully committed to upholding all regulatory requirements associated with our liquor license and ensuring responsible service at our new address.

Given that our former 1380 Bertram Street location is no longer operational, this relocation is essential to allow us to resume our vital services to the community and our members. As such, we respectfully request that the approval process for the primary liquor license relocation be expedited. A prompt decision will enable us to quickly reestablish our operations and continue supporting the veterans and residents who rely on the programs and events we provide.

We are eager to resume full operations in our new location and are confident this move will significantly enhance our ability to serve both our members and the broader Kelowna community.

Thank you for your attention to this matter and for your continued support of the Royal Canadian Legion.

Sincerely  
Jim White, PRESIDENT  
Branch 26 Kelowna Legion



**Basement Floor Plan**  
**Gross Floor Area: 240 m<sup>2</sup> Approx.**  
**Occupant Load at this Floor: 82 persons**

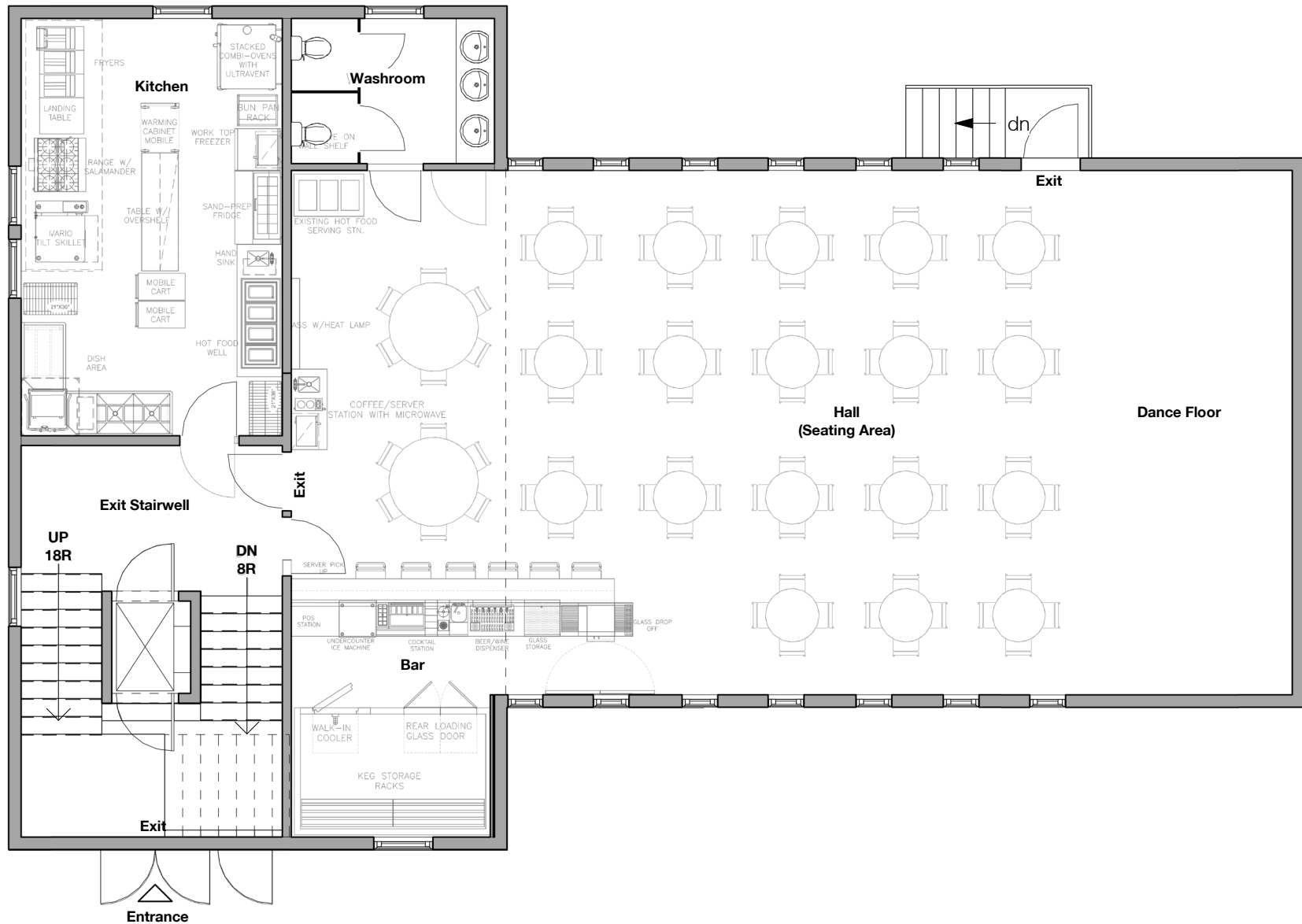
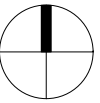
**Outdoor Patio**  
**Gross Floor Area: 40 m<sup>2</sup> Approx.**  
**Occupant Load at this Floor: 33 persons**

**Total Building Occupant Load: 273 persons**



<b>Project</b>	
Legion Branch	
Tenant Improvement	
908 Wilson Avenue, Kelowna BC	
<b>Project ID</b>	<b>Ryder Project No.</b>
UBCOLF	11683:00
<b>Scale</b>	<b>Date</b>
1 : 100	20241223

<b>Sketch Title</b>
Basement Floor Plan
<b>Sketch No.</b>
<b>SK-011</b>



**Main Floor Plan**

**Gross Floor Area: 240 m<sup>2</sup> Approx.**

**Occupant Load at this Floor: 98 persons**

**Total Building Occupant Load: 273 persons**

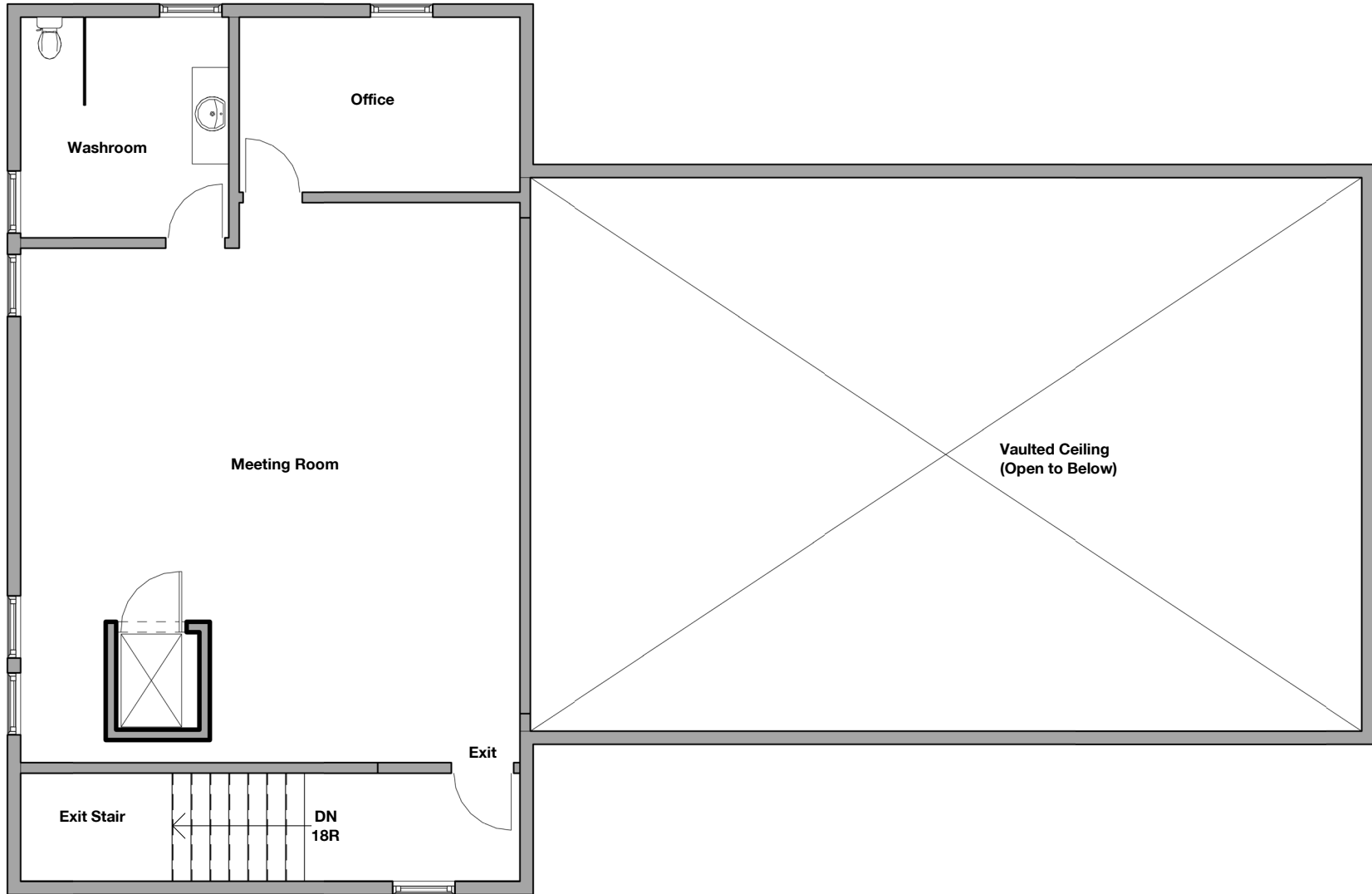
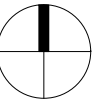


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1 : 100	20241223

<b>Sketch Title</b>
Main Floor Plan
<b>Sketch No.</b>
SK-012

Ryder

info@ryderarchitecture.ca  
www.ryderarchitecture.ca



**Second Floor Plan**  
**Gross Floor Area: 120 m<sup>2</sup> Approx.**  
**Occupant Load at this Floor: 60 persons**

**Total Building Occupant Load: 273 persons**



<b>Project</b>	Legion Branch Tenant Improvement 908 Wilson Avenue, Kelowna BC
<b>Project ID</b>	UBCOLF
<b>Scale</b>	1 : 100
<b>Ryder Project No.</b>	11683:00
<b>Date</b>	20241223

<b>Sketch Title</b>	Second Floor Plan
<b>Sketch No.</b>	<b>SK-013</b>

**Ryder**

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